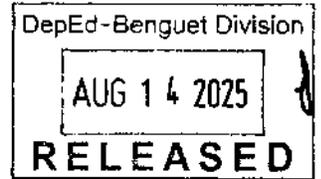




Republic of the Philippines
DEPARTMENT OF EDUCATION
Schools Division of Benguet



14 August 2025

DIVISION MEMORANDUM

No. 347, s 2025

**REGISTRATION OF ALL PUBLIC SCHOOLS IN BENGUET DIVISION
OF THEIR EXISTING SCHOOLS SPORTS PROGRAM**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public School District Supervisors and PSDI's
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In relation to **OM-OUPS-2024-10-02040 & RM-NO-923-2024** this office through the School Governance Operation Division (SGOD), reiterate the Reorganization and Registration of all Schools Sports Club in Benguet.
2. The objective of the registration is to identify the recipient schools for the School Sports Supplies and Equipment Enhancement and Distribution Program (SSEEDP) for the School Sports Club (SSC), and the schools to update their sports club membership due to members who already graduated and coming in of lower grades.
3. In line with this, schools shall accomplish form SSC. 1 and form SSC.2, to be signed by the concerned signatories indicated in the forms. They are required to scan the signed copy and upload directly in the registration <https://tinyurl.com/sportsclubsv2> using your School DepEd Microsoft account.
4. To fast track the said registration, district and school sports coordinators shall spearhead the club organizations. It is expected that by September 15, 2025, all Schools shall have registered.
5. Enclosed are the templates for Form SSC. 1 and Form SCC. 2, and the list of the registered schools with the existing Schools Sports Club.
6. Immediate dissemination of this memorandum to all personnel is desired.


ESTELA P. LEON – CARIÑO EdD, CESO III
Regional Director and Concurrent Officer In-Charge
Office of the Schools Division Superintendent 



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Facebook Page: DepEd Tayo Benguet





Republika ng Pilipinas
Department of Education

Sports Offered

Preferred/Offered Sports:

Schedule of Activities

Time	Activities	Mon	Tues	Wed	Thurs	Fri
<i>Example</i>						
3:00PM-4:00PM	Arnis		/		/	/

SSC Activities

List of proposed and implemented activities, programs, projects or any other initiatives related to SSC.
Add rows if necessary.

Available Learning Facilities and Sports Equipment

Learning Facilities

- Track and Field Oval
- Gymnasium/Covered Court
- Basketball Court
- Volleyball Court
- Swimming Pool
- Football/ Softball/ Baseball Field
- Spacious Playing Area
- Others, specify:

Sports Equipment: Add rows if necessary

Sports Equipment	Qty.	Sports Equipment	Qty.

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

School Sports Club Coordinator	
Signature	
Date	

Certified by:

School Head	
Signature	
Date	

Verified by:

SGOD Chief/ Authorized Representative	
Signature	
Date	



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

FORM SSC.2: School Sports Club Attachment Form

INSTRUCTIONS: Input the necessary details. Indicate N/A if not applicable.
DO NOT ABBREVIATE.

I. SPORTS CLUB INFORMATION

Create a copy of this page if four or more sports clubs are being offered. Add rows and columns if necessary.

Sports Club's Name:			
Established Date:			
Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Sports Club's Name:			
Established Date:			
Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			



Sports Club's Name:			
Established Date:			
Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Sports Club's Name:			
Established Date:			
Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
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Sports Club's Name:			
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Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
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4.			
5.			
6.			

7.			
8.			
9.			
10.			

Sports Club's Name:			
Established Date:			
Sports Club Facilitator/s:			
	Members' Name	Sex	Grade Level
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Declaration:

I hereby declare the information provided in this application is true and correct and there have been no misleading statements, omission of any relevant facts nor any misinterpretation made.

Prepared by:

Sports Club Coordinator	
Signature	
Date	

Certified by:

Principal/Officer-in-Charge	
Signature	
Date	

Verified by:

Division Sports Officer	
Signature	
Date	